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24 April 1947

MEMORANDUM FOR THE EXECUTIVE OFFICER, OSO

FROM : AXEP

SUBJECT: Per Diem and Expenses for Personnel on Recruiting Trips

1. Reference is made to memorandum dated 23 April 1947 from the Chief of Special Funds, relative to per diem and expenses of personnel assigned to PPS/PSD on recent recruitment projects which had been approved by the ADSO.

2. Further reference is made to a memorandum dated 4 February 1947 from the Executive for Personnel and Administration which authorized exceptional per diem allowances to the personnel assigned to [redacted] 25X1 [redacted] PSD, and the Training Branch, OSO.

3. It is recommended that this matter be brought to the attention of the Director, CIG, with a request approved by the ADSO that the personnel assigned to PPS and engaged in recruitment projects approved by the ADSO be included under the terms of the authority granted in the memorandum referred to in Paragraph 2.

4. Justification for the recommendation made in Paragraph 3 is based on the premise that recruiting teams from PPS, made up of PPS personnel and the personnel of the Assessment Staff, Training Branch, are sent to the field in approved projects to screen personnel and complete a field assessment which results in an overall saving of expenses in the Office of Special Operations. It is through this screening that personnel with unsatisfactory qualifications, personalities, and abilities are not brought to Washington at Government expense involving transportation costs and per diem.

5. In order to satisfactorily screen applicants in the field, adequate space must be rented for day conferences and assessment. The PPS personnel are briefed on the necessity of economy of expenditure, and the vouchers thus far presented and certified indicate careful consideration and observation of instructions and regulations.

6. It is requested that the ADSO recommend amendment of the memorandum dated 4 February 1947, retroactive to that date, to include the PPS recruitment teams.

[redacted] 25X1
Asst. Executive for Personnel

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